

**Tre Lag Stevne Steering Committee
Minutes
November 3, 2012**

I. Introductions and review of current membership list

Chair Robert Fossum called the November 3 2012 meeting of the Tre Lag Stevne Steering Committee to order. Members present were Robert Fossum, Barry Dahl, Joy Shong, Dick Lundgren, and John Reindl. Also attending were Dixie Hansen and Kathy Pedersen. Introductions were made. Pedersen was appointed to the committee by John Peterson to serve as his replacement.

II. Review and Adoption of Agenda

The agenda was adopted as presented.

III. Election of Officers and Committee Assignments

A nominating committee consisting of Dick Lundgren (chair), Nancy Hawkinson, and Chris Falteisek reported. It nominated a slate as follows:

- Chair: Dick Lundgren
- Vice-Chair: John Reindl
- Secretary: Nancy Hawkinson
- Treasurer: Ron Helstad

There were no further nominations and the slate was elected by acclamation.

At this point Lundgren assumed the chair.

IV. Secretary's Minutes of the Last Meeting

The report of the Secretary for the TLSSC Meeting held in Woodbury MN in April was accepted

V. Treasurer's Report

- a) Year to Date
- b) Review of Stevne Expenses
- c) Audit?

The report of the treasurer was accepted. It showed a small profit for the 2012 Stevne. It is attached. The audit will be on the agenda for the next meeting.

VI. Continuing Business:

- a) Committee Reports
 - i. Banquet/Catering Committee: Shong reported on the catering. Shong and Goodin will continue to serve on the Banquet/Catering Committee.
 - ii. Evaluation Committee: Trudy DeKeuster had sent the evaluation report from the Fargo Stevne. She was reappointed to the Evaluation Committee.
 - iii. Genealogy Committee: Barry Dahl reported that the space in Fargo was wonderful. The layout was OK but the traffic was down. John Reindl will be chair of the Genealogy Committee.
 - iv. Hospitality Committee: No report. Someone local is required for this committee.
 - v. Memorial Service: The memorial service was excellent. Falteisek will be asked to continue as the organizer for the Memorial Service.
 - vi. Program Committee: The whole committee will continue to serve as the Program Committee.
 - vii. Entertainment:

- viii. Facilities/Local Arrangements
 - ix. Tours
 - x. Publicity Committee
 - xi. Registration: Hansen reported that she would like some help during the Stevne. She will continue to be the Registrar. Her report consisted of graphs showing Registration trends and Tre Lag Event Participation. She also provided summaries of registration, event counts, and gross receipts over the 10-year period. Her reports were sent to members of the committee and are not included in these minutes.
 - xii. Site Selection Committee: The Request for Proposal (RFP) appeared to help. It should be updated to be used for the 2014 Stevne. Fossum and Hansen will continue to serve on this committee. More appointees are needed.
 - xiii. Vendor Committee: Reindl and Goodin will continue to serve on the vendor committee. No report was received.
- b) Review/evaluation of 2012 Stevne: The review from DeKeuster was distributed. There was considerable discussion.
 - c) Stevne Site Selection Committee: The Request for Proposal (RFP) distributed through the Madison Convention and Visitor Bureau brought one proposal from the Sheraton Hotels and Resorts in Madison. Joy Shong also sent the RFP to Olympia Resort that was the site for 7Lag Stevne in 2012. It also responded with a proposal. Although the proposal from Sheraton was attractive, it appeared that the room rates were too high. The Olympia proposal was reasonable and the Site Selection Committee presented it to the TLSSC for approval. It was moved, seconded, and approved that the Olympia proposal be accepted. It was decided that Chair Lundgren should sign the agreement.

VII. New Business:

a. 2013 Stevne Planning:

- i. Schedule: A discussion of the schedule was held. It was noted that the Stevne will be held from Thursday noon, 15 August, to Sunday noon, 18 August, 2013. There was some enthusiasm for having tours on Thursday afternoon, perhaps going to Milwaukee, Madison, and the Koshkonong region. The opening ceremony would be held on Friday morning followed immediately by the Keynote Address.
- ii. Theme: The theme "Stepping Stones" was tentatively adopted. It reflects the fact that the Koskonong and Fox River (IL) areas were stop offs for many immigrants.
- iii. Speakers: The topics as well as individual speakers were discussed. A lecture on DNA was mentioned. Also lectures from the Chazen Museum in Madison, lectures on the Fox River Settlement, farming skills. Jon Satrum has a presentation on Amundson prepared. No final decisions were made.
- iv. Tour(s) and Special Events: Tours to Milwaukee, Madison, or Koshkonong could be arranged.
- v. Entertainment: Gene Nelson was mentioned. Local Sons of Norway lodges would be contacted for other suggestions.
- vi. Budget: The budget was discussed. The cost would depend on the number of speakers, and the usual other factors.

VIII. Next Meeting/Place/Time: It was suggested that the committee could meet near Black River Falls, WI. in early February.

IX. Adjournment: The meeting adjourned at about 4:30 PM.

FINANCIAL STATEMENT
TRE LAG STEVNE - FARGO, NORTH DAKOTA
August 31, 2012

Bus Tour and Meal

Income - 75 @ \$30		\$ 2,250.00
Expenses		
Transportation	\$ 1,150.00	
Food	768.86	
Tour Hjemkomst	360.00	
Total expenses		<u>2,278.86</u>
Balance		<u>(28.86)</u>

Program

Income - 167 paid @ \$30	\$ 5,010.00	
Refundable deposits	186.00	
Room credit	324.00	
Total income		<u>\$ 5,520.00</u>
Expenses		
Speakers and presenters	\$ 2,475.00	
Coffee, donuts, cookies, etc.	1,217.50	
Supplies and publicity	402.07	
Refunds (see above)	186.00	
Total expenses		<u>4,280.57</u>
Balance		<u>1,239.43</u>

Banquet

Income - 130 @ \$34.50		\$ 4,485.00
Expenses		
Entertainment	\$ 100.00	
Dinner	4,521.25	
Total expenses		<u>4,621.25</u>
Balance		<u>(136.25)</u>

Saturday Brunch

Income - 111 @ \$13.50	\$ 1,498.50	
Expenses		
Food		<u>\$ 1,677.50</u>
Balance		<u>(179.00)</u>

Other Income

Advertising	\$ 75.00	
Interest income	3.81	
Balance		<u>78.81</u>

Summary

Bus Tour & Meal	\$	(28.86)	
Program		1,239.43	
Banquet		(136.25)	
Saturday Brunch		(179.00)	
Other Income		78.81	
Total			\$ 974.13

Cash Summary

Balance - August 31, 2011	\$	4,608.59	
Less payment to Lags		2,778.59	
Balance		1,830.00	
Net Receipts 2012		974.13	
Cash Balance, August 31, 2012			\$ 2,804.13

Less:

Lag Seed Money		1,800.00	
Music Fund		30.00	
Balance			1,830.00

Available for Distribution**\$ 974.13****Distribution is based on paid registrant**

G Lag	61.67 ÷ 158.01		39.00%
NH Lag	36.17 ÷ 158.01		22.90%
T Lag	60.17 ÷ 158.01		38.10%
	158.01		100.00%
G Lag	974.13 x 39.0	\$	379.91
NH Lag	974.13 x 22.9		223.08
T Lag	974.13 x 38.1		371.14
Total		\$	974.13

**TRE LAG STEVNE
SUMMARY OF INCOME AND EXPENSES
YEAR ENDING AUGUST 31, 2012**

INCOME

Interest	\$ 3.81	
Advertising	75.00	
Tre Lag deposit report	13,243.50	
TOTAL INCOME	<u>13,243.50</u>	\$ 13,322.31

PAID OUT

Lefse	55.00	
Hjemkumst	360.00	
Supplies	402.07	
Sons of Norway	768.86	
Music	100.00	
Bus	1,150.00	
Motel	7,037.25	
Speakers	2,475.00	
TOTAL PAID OUT	<u>12,348.18</u>	

BALANCE

\$ 974.13