

## **TRE LAG STEVNE STEERING COMMITTEE BYLAWS**

### **Article I - Name**

The name of the organization shall be "Tre Lag Stevne Steering Committee," or TLSSC.

### **Article II - Purpose**

The TLSSC is established for the expressed purpose of planning and conducting stevner for the members of the Gudbrandsdal Lag, Trønderlag, and Nord Hedmark og Hedemarken Lags.

### **Article III - Membership**

Each member lag shall have three voting members on the TLSSC.

### **Article IV - Officers**

1. The officers of the TLSSC shall consist of a chairperson, vice chairperson, secretary, and treasurer. They shall be elected by the TLSSC at the first annual meeting each year.
2. The Chairperson shall preside at all meetings of the TLSSC. The Chairperson shall have the power to appoint all committee chairpersons, shall present motions to the body present, and shall be present at 66% of the meetings of the TLSSC.
3. The TLSSC shall elect a Vice Chairperson. The Vice Chairperson shall preside at all meetings and functions that the Chairperson cannot attend.
4. The TLSSC shall elect a Secretary who will record and maintain a record of the minutes of each meeting.
5. The TLSSC shall elect a Treasurer who will handle all financial affairs and maintain a record of all financial transactions of the TLSSC.

### **Article V - Meetings**

The TLSSC shall meet in the fall, spring and at each stevne. Other meetings shall be held at the discretion of the officers or at the request of a majority of the members.

### **Article VI - Decisions**

Decisions of the TLSSC shall be by a majority rule of the voting members present. The TLSSC shall have the power to make all decisions necessary for planning and conducting stevner.

**Article VII - Finances**

The TLSSC shall establish fees for each stevne which are sufficient to cover all expenses. Excess stevne expenses shall be assessed to members lags based on the number of registered attendees from each lag. A similar process shall be followed in distributing excess profits.

**Article VIII - Committees**

The TLSSC shall have the power to establish committees necessary for planning and conducting each stevne and shall define the scope of their responsibilities. Each committee shall submit on an annual basis a report of its activities for the year at the first meeting following the stevne.

**Article IX - Changing the Bylaws**

The TLSSC shall have the power to change the bylaws when deemed necessary. Proposals for amending the bylaws shall be introduced at one meeting and approved at the next meeting by a two-thirds vote of the members.

**Article X - Annual Audit**

The financial records of the TLSSC shall be audited annually by an independent committee appointed by the Chairperson. The audit report shall be submitted to the TLSSC by December 31<sup>st</sup> following the stevne.

**Article XI - Ratification**

The bylaws shall become the governing document of the TLSSC upon approval of a two-thirds majority of the TLSSC.