

Tre Lag Stevne

Annual Meeting

2019/2020



10 December 2017

Tre Lag Stevne Annual Meeting 2019/2020

Robert Fossum President, Trønderlag of America 630 28th Street Chetek, WI 54728 (715) 924-4111 robertfossum@gmail.com

Dear Robert,

I must start out by saying how much I enjoyed our visit and time together exploring Bemidji while you were in town. I look forward to the opportunity to be your guide again on your next trip.

Visit Bemidji is honored to extend a cordial invitation to host the Tre Lag Stevne in 2109 and/or 2020 in the First City on the Mississippi.

Bemidji's all-encompassing proposal is included for your review. We are pleased to offer our state-of-the-art Sanford Center overlooking Lake Bemidji with available lodging options in the attached Country Inn & Suites. Complimentary hot breakfast and WIFI, as well as an on-site restaurant add to the convenience of this hotel. Our lakeside community features an extensive shoreline of sandy beach, trails and a multitude of retail and cultural offerings.

Visit Bemidji is willing to offer support prior to and during the conference. We can also assist in the development of off-site tours and arrange and coordinate transportation to off-site activities.

Thank you for considering Bemidji for your Annual Meeting(s). If you have any questions regarding the proposal, please contact Visit Bemidji. We eagerly look forward to working with your group, and extending Bemidji's northern hospitality, voted Best MN Town 2017!

Sincerely,

Jessica Bjerke Group Sales Manager

jessica@visitbemidji.com



Tre Lag Stevne Annual Meeting Optional Lodging Nights:

8/6/2019-8/9/2019 OR 8/4/2020-8/7/2020

Bemidji Hotel Accomodations

Country

Country Inn & Suites

www.VisitBemidji.com for hotel description

Sanford Center / George W Neilson Convention Center



Hotel	Rooms	Room Rates	Booking
	Blocked	Per Night, Taxes Not Included	Contact
Country Inn & Suites Attached to Convention Center & On-Site Restaurant	20 Rooms Tues 75 Rooms Wed-Fri	Double Queen: \$119.00 Lakeview Double Queen: \$129.00 Lakeview Single King: \$129.00 King Suite: \$139.00 Complimentary Hospitality Suite: Tues-Sat	218-441-4800



Popular Bemidji Area Activities



Step Across the Headwaters of the Mississippi River

Travel the Great River Road National Scenic Byway to Itasca State Park, home to Headwaters of the Mississippi. Learn about the history, flora and fauna of the park with a naturalist step-on guide, which includes an opportunity to walk across the headwaters.

Bemidji Bowl

Multi-faceted entertainment facility that features traditional bowling and Glow & Bowl, along with a restaurant, game arcade, pool tables and indoor golf simulator.

Watermark Art Center

Newly renovated Art Gallery which includes The Miikanan Gallery featuring contemporary and traditional work of Indigenous artists. In addition to the gallery and gift shop, demonstrations of the artists creative process can be arranged.



Headwaters Science Center - Demonstrations

Hands on exhibits and educational demonstrations applicable to all ages. "Raptors Rule", a group favorite, gives a close-up view of live raptors and the characteristics that make raptors different from other birds.

Beltrami County History Museum

Renovated railroad depot presents the region's most unique museum of artifacts and regional history.



Sculptures and murals on public display throughout the downtown shopping district. Walking Map and parking available. Begin walking tour at Tourist Information Center.





Local Beer Brewing Tour

The Bemidji Brewing Company is a small craft brewery with an emphasis on craft beer and the hopes of providing the freshest, most high-quality craft beer to Bemidji and the Northwood's. Tour and tasting.

Bemidji Woolen Mills

Family owned factory & outlet store founded in 1920 which began producing high quality outdoor woolen apparel for the lumberjacks. Tour the factory side of the business where woolen garments are still made by individual seamstresses, see the knitting machines in action and shop the retail portion of the store.







Group Tour of AirCorps Aviation
Specializing in the restoration, maintenance, and rebuilding of vintage WWII aircraft.

"We bring forth experience, dedication, passion, and award-winning detail that shows in every project we take on."



December 8, 2017

Robert Fossum, President Trønderlag of America 630 28th St. Chetek, WI 54728

Dear President Fossum:

It is with great pleasure we submit the attached proposal for the Tre Lag Stevne Annual Conference with the following dates available: August 7-10, 2019 and August 5-8, 2020

Please find attached the following:

- 1. Estimate of costs for space rental, av equipment, labor and food & beverage.
- 2. Detailed food and beverage proposal
- 3. Room layout supporting the conference's needs.

Here at the Sanford Center, you will find a friendly staff, beautiful facility, and delicious food to ensure your event runs smoothly.

We hope you find our facility meets and exceeds your expectations for the 2019 and 2020 Tre Lag Stevne Annual Conferences.

Sincerely,

Nicole Anderson

Nicole Anderson Convention Sales Manager Sanford Center 1111 Event Center Dr. NE Bemidji, MN 56601

E: nanderson@venuworks.com

O: 218.441.4003 C: 218.407.4444

1111 Event Center Dr. NE Bemidji, MN 56601 218.441.4000 www.thesanfordcenter.net









Tre Lag Stevne Annual Conference Wednesday-Saturday, August 7-10, 2019 and/or Wednesday-Saturday, August 5-8, 2020

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Conference Site

Located on beautiful Lake Bemidji's South Shore.

One great venue . . . Endless possibilities/

Amenities

- -In-house catering & concessions
- -Airport service available
- -Full-service marketing & Advertising department

Spaces

- -10,000 sq. ft. Ballroom
- 30,000 sq. ft. Exhibitor Space
- (4) 1,000 sq. ft. Meeting Rooms **OVERLOOKING LAKE BEMIDJI**
- -1,200 Parking Spaces FREE
- -Spacious pre-function lobby



Outdoor Patio perfect for pre-event mixers and evenings by the fire.









With our in-house Chef and culinary team we have the ability to craft delicious menus for any occasion.

Wide hallways in the Convention Center allow for additional vendor space and mingling between breakout sessions.



Our Grand Ballroom has an open floor plan that is perfect for large meetings and receptions of up to 500 people.



The Sanford Center

A VenuWorks Managed Facility 1111 Event Center Drive NE ~ Bemidji, MN 56601 (218) 441-4000 ~ (218) 441-4099 FAX

ADDENDUM "A" - Event Estimate

Robert Fossum, President 630 28th Street Chetek, WI 54728 715.642.2872

Trønderlag of America

Location: Event: Function: Convention Center Tre Lag Stevne

Conference

August 2019 or August 2020 Date(s):

robertfossum@gmail.com		Attendance:	250				
DATE EVENT NAME	ROOM/SITE	LENGTH		RATE	DAYS		AMOUNT
TBD Tre Lag Stevne	Lakeview - Full	Full Day	\$	1,000.00	3	\$	3,000.00
	Ballroom - 1	Full Day	\$	600.00	2.5	\$	1,500.00
	Ballroom - 2/3	Half Day	\$	750.00	2	\$	1,500.00
	First Time to the Sant	ford Center Discount	\$	(1,500.00)	1	\$	(1,500.00)
				,		\$	- '
				_			. =
Danie Cationi	Variana Cata				Subtotal:	\$	4,500.00
Room Setup:	Various Sets			Sales Tax	(7.875%): // TOTAL:	\$	354.38 4,854.38
				KOON	II TOTAL.	φ	4,034.30
EQUIPMENT RENTALS							AMOUNT
		Ta	xable	Equipment	Rentals:	\$	1,672.50
2- Lakeview Screens & Projectors		Non-Ta	xable	Equipment	Rentals:	\$	1,350.00
2- Ballroom Screens & Projectors		San	ford (Center Spor	nsorship:	\$	(1,022.50)
1- Microphone & Soundboard				Equipment	Subtotal:	\$	2,000.00
30- AV Technician Hours				Sales Tax	(7.875%):	\$	131.71
				EQUIPMEN [*]	T TOTAL:	\$	2,131.71
FOOD & REVERAGE							AMOUNT
FOOD & BEVERAGE				Food	Subtotal:	\$	4,500.00
			S	ervice Char		\$	855.00
				Sales Tax	• , ,	\$	421.71
					od Total:	_	5,776.71
				Beverage		\$	-
			S	ervice Char	ge (19%):	\$	-
				Sales Tax	(7.875%):	\$	-
				Bevera	ige Total:	\$	-
			F	Bar/Alcohol	Subtotal	\$	_
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		FOO	D & E	BEVERAGE	TOTALS:	\$	5,776.71
LADOR & INCURANCE						_	AMOUNT
LABOR & INSURANCE				Lahor	Subtotal:	\$	AMOUNT 610.00
				Labor	Subtotai.	Þ	610.00
				LABOR	R TOTAL:	\$	610.00
				ROOM C	HARGES:	\$	4,854.38
This is an estimate and not a binding quote. This estimate was			FOI	JIPMENT CH		\$	2,131.71
upon information provided by the CLIENT and assembled in go	ood faith by	FOOD		VERAGE CH		\$	5,776.71
CENTER. CLIENT will be billed for actual labor, equipment, and	d other			URANCE CI		э \$	610.00
expenses at the rates in effect on the date of this event, which	may be			SANFORD		э \$	
more or less than this estimate.		IUIAL	DUE		EPOSITS:	\$ \$	13,372.79 -
		BALANCE	DUE	SANFORD		\$	13,372.79
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I accept this estimate as written with the understanding it is subject to change.

P	Adu	irad	Sign	natiu	o fro	m Cl	ient:
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Date:

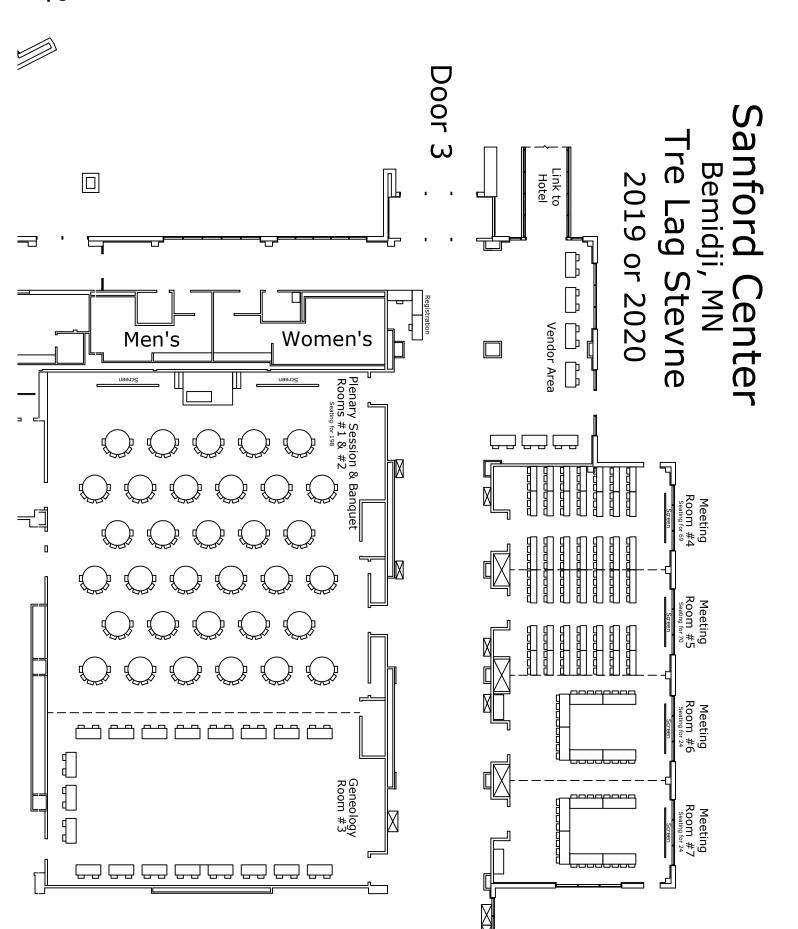


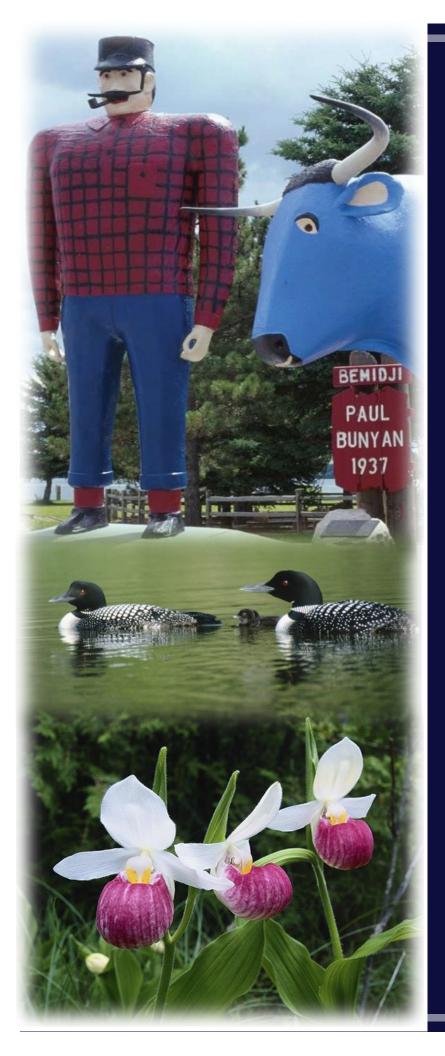


The Sanford Center A VenuWorks Managed Facility 1111 Event Center Drive NE ~ Bemidji, MN 56601 (218) 441-4000 ~ (218) 441-4099 FAX

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		ADDEN	DUM "D" - (Catering	Quot	ation				
FOOD SERVICE BA	NQUET EVENT ORI									
EVENT:	Tre Lag Stevne						DAT	E:		TBD
FUNCTION:	Conference			ROOM:	Co	onvention Center	DAY			Friday
COMPANY:	Trønderlag of Ame		IDUONE #	1	715	642 2072		RT:		6:00 PM
CONTACT: CM:	Robert Fossum, P		PHONE #		/15.0	642.2872	ENI	mated PP:		9:00 PM 250
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							Gua	rantee PP:		
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FOOD		Serve From:	Estimated #	Actual #		Unit Price		imated Total	Act	ual Total
		00.707.0			\$		\$	-	\$	_
Friday Ran	nguet Buffet	6:15 PM	250			8.00 per person	\$	4,500.00	\$	
Dinner Rolls with But	•	0.1011	200	,	\$	0.00	\$	4,000.00	\$	
	itei					•		-		-
Garden Salad					\$	-	\$	-	\$	-
Green Bean Cassero					\$	-	\$	-	\$	-
Garlic and Parmesan	n Roasted Reds				\$	-	\$	-	\$	-
Roast Beef and Chi	icken Marsala				\$	-	\$	-	\$	-
Served with Chef's C	Choice of Dessert				\$	-	\$	-	\$	-
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BEVERAGE		Serve From:	Estimated #	Actual #	<u> </u>	Unit Price		imated Total		ual Total
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	Water included with E				\$	-	\$	-	\$	-
Decaffeinated Coffe	ee and Hot Tea Availa	able Upon Request			\$	-	\$	-	\$	-
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BAR SERVICE					<u> </u>		Ψ		Ψ	
					\$	-	\$		\$	
Cash Bar*					\$	-	\$	_	\$	_
Minimum Sales of \$	300 Required				\$	_	\$		\$	
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Notes:										
Notes:								Estimate		Actual
Notes: Guarantee Food an	d Beverage Policies	s:					_		•	
Guarantee Food an	nd Beverage Policies and other pricing is					Subtotal Food:	\$	4,500.00	\$	-
Guarantee Food an All food, beverage a Service Charge and	and other pricing is d 7.875% MN State a	subject to 19% and City Tax.				Subtotal Food: Subtotal Beverage:		4,500.00	\$	-
Guarantee Food an All food, beverage a Service Charge and	and other pricing is	subject to 19% and City Tax.			s	Subtotal Beverage: Subtotal Bar Service	\$	4,500.00 - -		-
Guarantee Food an All food, beverage a Service Charge and Guarantee figures a	and other pricing is d 7.875% MN State a	subject to 19% and City Tax. be given one week	will be			Subtotal Beverage: Subtotal Bar Service Items Subtotal:	\$ \$ \$	4,500.00 - - 4,500.00	\$	-
Guarantee Food an All food, beverage a Service Charge and Guarantee figures a before the event da	and other pricing is d 7.875% MN State a and changes must b ateor the number of	subject to 19% and City Tax. be given one week	will be			Subtotal Beverage: Subtotal Bar Service	\$ \$ \$	· -	\$	
Guarantee Food an All food, beverage a Service Charge and Guarantee figures a	and other pricing is d 7.875% MN State a and changes must b ateor the number of	subject to 19% and City Tax. be given one week	will be	Sul	1	Subtotal Beverage: Subtotal Bar Service Items Subtotal:	\$ \$ \$	- - 4,500.00	\$ \$ \$	-
Guarantee Food an All food, beverage a Service Charge and Guarantee figures a pefore the event da	and other pricing is d 7.875% MN State a and changes must b ateor the number of	subject to 19% and City Tax. be given one week	will be	Sul	1 ototal w 2.5	Subtotal Beverage: Subtotal Bar Service Items Subtotal: 9% Service Charge: vith Service Charge: 5% MN Alcohol Tax:	\$ \$ \$ \$ \$	4,500.00 855.00 5,355.00	\$ \$ \$ \$ \$	-
Guarantee Food an All food, beverage a Service Charge and Guarantee figures a before the event da	and other pricing is d 7.875% MN State a and changes must b ateor the number of	subject to 19% and City Tax. be given one week	will be	Sul	1 ototal w 2.5	Subtotal Beverage: Subtotal Bar Service Items Subtotal: 19% Service Charge: vith Service Charge:	\$ \$ \$ \$ \$ \$ \$	4,500.00 855.00	\$ \$ \$ \$	-

Signature:	Date:	





For more information contact:

Nicole Anderson Convention Sales Manager 218.441.4003 nanderson@venuworks.com



