



HOLIDAY INN
ALEXANDRIA



Tre Lag Stevne

November 30, 2017

Hello Robert-

Thank you so much for thinking of us in regards to your 2019 Conference! We would love to partner with you to ensure the event is a huge success.

I'm thrilled to confirm that we do have availability for your preferred dates of August 6 - 10, 2019. We can confirm the room block as follows:

Tuesday, August 6th = 10 rooms
Wednesday, August 7th = 60 rooms
Thursday, August 8th = 60 rooms
Friday, August 9th = 60 rooms

Standard Rooms = \$99.99 plus tax
King Rooms = \$105.99 plus tax
Recreation Area Rooms = \$115.99 plus tax

I can offer the following meeting space **COMPLIMENTARY**, based upon the group utilizing a minimum of 180 guest rooms (over the entire conference timeframe). If you fall below this number, you would be responsible to pay the difference in revenue toward room rental fees.

Thursday (8am - 11pm)

Courtyard Ballroom = General Session and Breakouts
Isabelle's = Hospitality Area
Boardroom = Genealogy Room
Recreation/Atrium = Lunch Area

Friday (8am - 11pm)

Courtyard Ballroom = General Session and Breakouts
Isabelle's = Hospitality Area
Boardroom = Genealogy Room
Recreation/Atrium = Lunch Area
Banquet = Either Conversion of Courtyard Ballroom or utilize The Barn facility

Saturday (8am - 12noon)

Courtyard Ballroom = General Session and Breakouts
Isabelle's = Hospitality Area
Boardroom = Genealogy Room

If you have any questions after reviewing the information, please don't hesitate to let me know. Otherwise, if I haven't already heard from you, I will plan to touch base with you in a month or so to see if you have further needs before making your decision on location.

Thanks again, and have a great rest of the day, and a terrific weekend!

Sincerely,

Jeanne Edwards

Jeanne Edwards
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Room Block Tre Lag Stevne 08/06/2019 - 08/11/2019

Room	Tue 08/06/2019		Wed 08/07/2019		Thu 08/08/2019		Sat 08/10/2019		Grand Total
Run of House									
Single	12	\$ 99.99	20	\$ 99.99	20	\$ 99.99	20	\$ 99.99	72
Double	10	\$ 99.99	45	\$ 99.99	45	\$ 99.99	45	\$ 99.99	145
Daily Total	22		65		65		65		217
Grand Total: 217									

Note: The rates shown above are for our standard guest rooms, which consist of either one or two queen beds, away from the pool/recreation center. We also offer King beds with pull-out sofa at +\$10 to rate, as well as rooms connected to the recreation center at +\$20 to the rate.

Event Agenda

Time	Name	Room	Type	Guests	Setup
Wed 08/07/2019					
6:00 PM - 10:00 PM	Meeting	Classroom	Meeting	50	Classroom
7:00 PM - 9:30 PM	Meeting	TBA	Meeting	175	

***see first page for breakdown of meeting/banquet space details.

Holiday Inn Alexandria

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Alexandria, MN 56308
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Key Facts:

- 149 Guest Accommodations
- 14,000 Square Feet of Banquet / Meeting Space
- The Barn - Unique Event Venue to Accommodate up to 300 Guests
- Large Pool & Recreation Center Featuring Game Room, Volleyball, Basketball, Floor Hockey, Pool, Sauna, Whirlpool, and much more!

Photos:

